

School of Oldest Child (2017-2018): _____

Family Name: _____

New Registration

Re-Registration

Diocese of Scranton Catholic Schools



2017-2018

Registration Form and Tuition Contract

NEW IN 17-18: PRESCHOOL WILL RECEIVE A MULTIPLE CHILD DISCOUNT

Please print all information

Oldest Student Name (Last Name First)	Date of Birth	Gender	Race	Entering Grade	Tuition Amount
1. _____	_____	_____	_____	_____	\$ _____
School Attended in 2016-17 _____	School Attending in 2017-2018 _____				

Additional Children Registering:

2. _____	_____	_____	_____	_____	\$ _____
School Attended in 2016-17 _____	School Attending in 2017-2018 _____				

3. _____	_____	_____	_____	_____	\$ _____
School Attended in 2016-17 _____	School Attending in 2017-2018 _____				

4. _____	_____	_____	_____	_____	\$ _____
School Attended in 2016-17 _____	School Attending in 2017-2018 _____				

TUITION

Please see attached regarding tuition schedule and policy. **NEW IN 17-18: PRESCHOOL IS INCLUDED IN DISCOUNT FOR EARLY PAYMENT IN FULL.**

Less discount of \$100 (*first child*) and \$50 (*each additional child*) for Tuition paid in full for all children on or before July 15, 2017 -- \$ _____

Less Scholarships and Financial Aid -- \$ _____

Total Tuition (Applicable fees will be assessed locally.) \$ _____

I will pay the tuition according to the following schedule:

Please check one.

- One Payment - Due July 15, 2017
- Two Payments - Due July 15, 2017 and January 15, 2018
- Twelve Monthly Payments - Due 5th or 20th of each month (July 2017- June 2018)
(FACTS Tuition Management) *If payments are not made by the due date, a \$50.00 late fee will be assessed by FACTS Tuition Mgmt for each late payment..*

Please return this form with a \$100.00 *non-refundable* family registration fee. (*Submit to school of the oldest child.*)

Check # _____ *Check should be made payable to the "Diocese of Scranton"*

Office Use Only
Information has been verified
by _____
Position _____
Signature _____
Date _____

Enrollment is conditional on having satisfied all financial obligations.

Textbooks

To: Secretary of Education, Commonwealth of Pennsylvania

I hereby request the loan of textbooks, instructional materials and auxiliary services in accordance with Pennsylvania ACTS 195/90 for my child/ren attending Diocese of Scranton Catholic Schools.

_____ Date

_____ Parent's Signature

Public School District of Residence _____

Parish Membership Verification

NEW Catholic Registrants must have Pastor's Signature or Letter from Pastor verifying Church participation.

Letter attached ___ Yes ___ No Pastor's Signature _____

For **ALL** registrations: _____ Roman Catholic _____ Other Catholic _____ Non-Catholic (if no parish affiliation applies)

Parish _____ City _____

Family Information

Father's Full Name _____ Cell Phone # _____ Email _____

Mother's Full Name _____ Cell Phone # _____ Email _____

Address _____ Home Phone # _____

City _____ State _____ Zip Code _____

† Father † Mother – Address, if other than student's _____

Parent/s marital status: ___ single ___ married ___ separated ___ divorced ___ father deceased ___ mother deceased

Child/ren live with: ___ both parents ___ mother ___ father ___ other: _____

Emergency Contact Information

Father: Occupation _____ Employer Name/Address _____

Work Telephone (____) _____

Mother: Occupation _____ Employer Name/Address _____

Work Telephone (____) _____

Required Information: Birth Certificate(s) Verified _____ Baptismal Certificate(s) Verified _____ Immunization(s) Verified _____

Parent's Signature _____ Date _____

Please note that financial/tuition information will only be discussed with responsible party.